VASE Online Intent Form

Completing Online Student Intent Form

For 2027

Requirements for VASE Program Events:

Regional Events for High School VASE and Junior VASE are in-person. TEAM is adjudicated in-absentia. Whether Virtual or In-Person, we will use uploads in addition to information attached to artwork for all events.

Three things are required for each Artwork Entry *for HS and JV*:

- *Artwork Photo:* Good-quality photo of the artwork (no mat needed for photo). Photo should be cropped and straightened; upload in JPEG format, no larger than 10MB. Only one image can be uploaded; multiple images of 3D & 2D relief artworks should be presented as a collage (2-5 images in collage saved as JPEG).
- *Reference PDF:* Reference image(s), sketches, and/or production notes should be compiled in PDF format and uploaded; PDF files should be no larger than 5MB.
- *Online Student Intent Form:* Completed online. *(Student Intent Form is printed and attached to entries)*

The VASE Program Artwork Release Form will be collected for each student, alphabetized, and turned in at the Regional Event.

Online Student Intent Form:

The VASE Online Student Intent Form will be filled out and saved online for TEAM, Junior VASE, and High School VASE. ***The Student Intent Form is printed and attached to HS & JR VASE entries.***

- **Teachers enter artwork through Student Entry.** ***If a district blocks taea.org emails, students will not receive a link to their entry dashboards, so teachers will need to capture the URL in the Teacher Dashboard, and send it to them from school email.***
- **Teachers can print out (or email) a Fillable Practice Intent Form that is a fillable PDF; this is important for student planning.** ***(always available)***
- ***Be aware that if an entry is changed to a different student before the editing deadline, the email will change, and all info already uploaded or filled out on the entry clears.***

Filling out the Online Intent Form:

- Student goes to the Student Dashboard using the provided link, and clicks on the *Online Intent Form* link.
- Student begins filling in the fields required; *the name, school, teacher, etc., are not editable here. Only the teacher can edit this information in the usual way, through Student Entries before the Final Editing Deadline.*
- *SAVE the Intent Form info; DO NOT SUBMIT until completed.*
- *Deadline for Students to complete/submit the Intent Form on the Student dashboard is 3 days BEFORE the Teacher's Final Editing Deadline to give teachers time to check all parts, fix, and Certify on their Teacher dashboard.*
- *Let students know BEFORE THEY FILL OUT THE FORM that there is a 20-word HS, 10-word JV, 10-word TEAM minimum in most fields. "What media…" only requires 10 words (5 for TEAM), and "did you use Electronic Media" has no minimum.*

Filling out the Online Intent Form (practice form shown)

Texas Art Education Association
Visual Art Scholastic Event
Student Intent and Artwork Identification Form
(place JRF sticker here as needed)

TAEA Region	Division	Entry ID
	2	123456
		For Office Use Only

Name of Participant	2D / 3D	AP / Dual / Studio		Animation / Interactive / Functioning Entry Video URL:
Jones, John	2D	N	1.5	

Teacher / Sponsor:	Sally Smith	School:	Anytown High School
TAEA Membership #:	23456	School District:	Anytown ISD
Title / Description:	I Can't Believe I Made This	Artwork Size: _____ x _____ (x _____ 3D)	

This [illegible] 2D & 3D work when requi[illegible], glue/tape a copy to all boxes.

★ When printed out, this form may print on two pages; affix side by side if possible, or inside a sheet protector.

How [illegible] quarter to a piece of mat board, hole-punch and tie to the artwork.

★ A copy of this form MUST be affixed to the outside of ALL required boxes, along with a 5"x7" or larger photo of the artwork (top ID section required).

Type in the URL for all Animation/Interactive/Functiong artwork videos HERE

If entry is not of this type, leave the field blank.

All other entries, type in the ARTWORK SIZE HERE

EX: 20 in. x 32 in. (add "x 24 in." for 3D)

Size is INCHES, not PIXELS; use PRINTOUT size for photo/digital work. Remember that max sizes include mats as well.

Filling out the Online Intent Form (practice form shown)

Check box #1 for photo source(s); box #1 asks them to verify that they took the photo themselves (or they directed it according to rules & policies).

☐ I worked from one or more original photos. They are either photos I took myself, directed someone else to take of me, or belong to my family as part of our history.	Who took the photo(s), when and where? **Answer this question for box #1, and include photo references in the Reference PDF (original, student-directed, family heritage).**

Check box #2 for sketch/observation/imagination source(s).

☐ I worked from one or more original sketches, observation, and / or my imagination.	**This is for sketches,observation & imagination. Include sketches and notes outlining the observation / imagination process in the Reference PDF.**

Check this box #3 for entries that <u>are</u> original photographs.

☐ I am entering an original photograph. Do NOT check this box if you just took reference photos for a drawing, painting, etc.	**This is <u>only</u> for entries that are original photos. Put notes about the photo process in the Reference PDF.**

Sample handouts to help with process notes are available in Teacher Resources.

Filling out the Online Intent Form (quick guide to sources needed in Reference PDF)

1. Sources for Your Artwork — Che

- ☐ I worked from one or more original photos. They are either photos I took myself, directed someone else to take of me, or belong to my family as part of our history.
- ☐ I worked from one or more original sketches, observation, and / or my imagination.
- ☐ I am entering an original photograph. Do NOT check this box if you just took reference photos for a drawing, painting, etc.

Include:

At least one photo

At least one sketch / process description

Describe the photo shoot

If you check a box, the reference to the right MUST be included in the Reference PDF.
Of boxes 1 & 2, one or both could be checked (appropriate references MUST be included).

Box 3 is only for entries that are printed photographs. If your photo is based on a sketch you drew, or an idea that came from your imagination, you could also check box 2 and include those references, but boxes 1 & 3 can't both be checked!

Filling out the Online Intent Form (practice form shown)

2. **Student Research and Application to Work** — Explain the purpose or message of your artwork or any artist's works or styles that may have influenced you.

3. **Execution and Technique** — What did you use (medium/media) to produce your artwork?

If any digital applications or processes were used for any part of your artwork, explain all.

Explain how you produced this artwork (discuss your medium/media technique, and/or process).

Explain the most important elements and principles you used to develop this artwork.

4. **Aesthetics & Critical Judgment** — Describe the aesthetic & critical decisions you had to make while creating this artwork and why you made them.

5. **Personal Expression** — In what ways does this artwork represent your individual point of view, imagination, creativity, and individuality?

Answer questions as completely as possible. A <u>word minimum is set for each field</u>; teachers should help students learn how to elaborate when writing about their art in preparation for interviews.

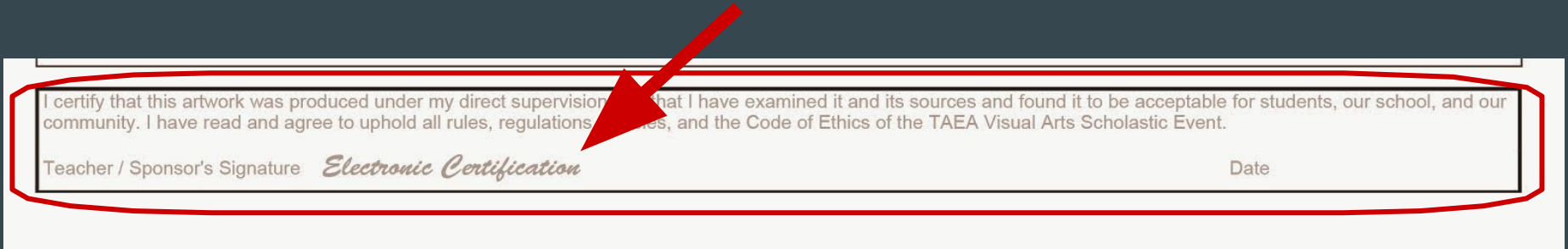
This box (what media?): 10 words

This box (digital process?): no minimum

All others: 20 words HS, 10 JV, 10 TEAM (100 max)

Filling out the Online Intent Form (practice form shown)

Teachers will certify all entries electronically once entries are completed and ALL UPLOADS CHECKED for accuracy. This electronic certification substitutes for the teacher signature.


I certify that this artwork was produced under my direct supervision [illegible] that I have examined it and its sources and found it to be acceptable for students, our school, and our community. I have read and agree to uphold all rules, regulations [illegible]es, and the Code of Ethics of the TAEA Visual Arts Scholastic Event.

Teacher / Sponsor's Signature *Electronic Certification* Date

FINAL Deadline: 11:59pm 10 days before event.

Questions & Reminders: *Finish artwork early!!!*

- **If you need further explanation and/or training, please contact your Regional Director as soon as possible before your Regional Event.** ***Attend the Virtual Meetings your Regional Director offers.***
- **All parts of the Artwork Entry MUST be uploaded & certified by the *FINAL DEADLINE*, 10 days before the Regional Event.**
- **There are *NO FIXES* allowed in VASE.**

Please start VASE projects in the Fall when possible, and direct students to complete uploading in their dashboard by the STUDENT DATA deadline (3 days before the teacher's FINAL DEADLINE).

Questions & Reminders: *What to do with other forms?*

- ***VASE Program Artwork Release Forms are available at all times, even outside the Teacher Log-in. Teachers can print one, fill out the teacher portion, xerox copies, and send them home for signatures at any time.*** **All students must sign (and parent if under 18) and return the form:**
  - **before the FINAL deadline for TEAM,**
  - **no later than the week before the event for HS & JV**
  - ***Only TEAM will upload; HS & JV will turn them in at the event.***
- ***HS/JV: Regional Certification/Teacher Check In-Out Form must be filled out & signed, and turned in at Teacher Check-In.***
- ***TEAM: Regional Certification Form must be signed, then uploaded by the Final deadline.***

Questions? Please contact either your Regional Director or the State Director of VASE for your VASE program level.

State Director: TEAM Tracey Hall

team@taea.org

State Director: Junior VASE Amy Semifero

jrvase@taea.org

State Director: High School VASE Chris Cooper

hsvase@taea.org