



# Collecting Artwork & Teacher Checkout

## Collecting Student Artwork

- After the Awards Ceremony, attendees need to remain in the SAC Field until their region is called. Region numbers will be called by distance traveled.
  - 4:00pm Artwork Collection and Checkout – Regions 1, 2, 6, 7, 8, 9, 16, 17, 18, and 19
  - 4:10pm Artwork Collection and Checkout – Regions 4E, 4N, 4S, and 4W
  - 4:20pm Artwork Collection and Checkout – Regions 10E, 10N, and 10S
  - 4:30pm Artwork Collection and Checkout – Regions 3, 11N, 11S, 11W, 14, and 15
  - 4:40pm Artwork Collection and Checkout – Regions 12, 20E, and 20W
  - 4:50pm Artwork Collection and Checkout – Regions 13N and 13S
- State Qualifying teachers and students will follow directors to the exhibitions to collect artwork.
  - Only State Qualifying teachers and 2 helpers wearing a State VASE name tag will be allowed in the exhibition area to collect artwork.
  - All other guests should remain in the SAC Field or outside until sponsoring teachers have checked out.
    - All other guests may not enter exhibitions after the Awards Ceremony.
- Regional Directors will lead State Qualifying teachers and students to the front of the exhibition entrance to collect artwork.
- All boxes will be stored by region in the Box Storage area located behind both gyms.
- State Qualifying teachers and students will exit through a designated door upon leaving the exhibition area.
  - Teachers will proceed to the main hallway of San Marcos High School for Teacher Checkout after collecting artwork.
  - Gold Seal artwork will remain in TAEA's possession until the fall conference.
    - Artwork will be showcased in exhibitions until the conference.

## Collect 3D Scholarship Workshop Artwork @ 2:30 pm (if applicable)

- Collect 3D scholarship workshop artwork in Room 900. May check earlier for 3D pick-up.
- All 2-D scholarship workshop artwork will be passed out at Teacher Checkout.

## Teacher Checkout *(with Regional Director.)*

- Return to the main hallway of San Marcos High School after collecting artwork.
  - Students need to wait in the SAC, or on the bus, during checkout.
- Sign Artwork Checkout Form (Regional Director will have this form.)
  - Signing this form verifies State VASE artwork is accounted for.
- Receive Teacher Checkout envelope.
  - State Medals (if applicable)
  - 2D Scholarship Workshop Artwork (if applicable)
  - State Certification Form
  - State Awards Receipt (if applicable)
  - Any Gold Seal medals and/or certificates not received during the Opening Ceremony
- Complete and turn in the Teacher Checklist.



Updated 4/11/2024