VASE Online Intent Form 2024







Completing Online Student Intent Form

Requirements for VASE Program Events:

Regional Events for High School VASE and Junior VASE are **in-person**. TEAM continues to be adjudicated virtually. With or without the student present, we will continue to use uploads in addition to information attached to artwork for in-person events. **Four** things are required for each Artwork Entry at **ALL LEVELS**:

- Good-quality photo of the artwork (no mat needed for photo). Photo should be cropped and straightened; upload in JPEG format, **no larger than 10MB**. Only one image can be uploaded; multiple images of 3D & 2D relief artworks should be presented as a collage (2-5 images in collage saved as JPEG).
- Reference image(s), sketches, and/or production notes should be compiled in PDF format and uploaded; PDF files should be no larger than 5MB. (NEW: not attached!)
- Student Intent & Artwork Identification Form is completed online. (NEW: Artwork ID Form is printed and attached; top portion only of the Intent Form)
- Student Agreement & Artwork Release Form will be **uploaded by the teacher**. *(NEW for HS and JV)*

Online Student Intent Form:

The VASE Student Intent & Artwork Identification Form will be filled out and submitted online for TEAM, Junior VASE, and High School VASE. *ONLY the top ID portion (Artwork ID Form) is printed and attached to HS & JR VASE entries.*

- Teachers enter artwork through Student Entry. If a district blocks taea.org emails, students will not receive a link to their entry dashboards, so teachers will need to send it to them through the Teacher Dashboard.
- Teachers can print out (or email) a Practice Intent Form that is a fillable PDF; this is important for student planning.
- Be aware that if an entry is changed to a different student before the editing deadline, the email will change, and <u>all info on the entry</u> <u>clears</u>.

Filling out the Online Intent Form:

- Student goes to the Student Dashboard using the provided link, and clicks on the *Online Intent Form* link.
- Student begins filling in the fields required; the name, school, teacher, title, etc., are not editable here. Only the teacher can edit this information in the usual way, through **Student Entries only before the Editing Deadline**.
- SAVE the entry; DO NOT SUBMIT until completed.
- Deadline for completion/submission of the Intent Form is BEFORE the Certification Deadline to give teachers time to Certify the Entry.
- Let students know BEFORE THEY FILL OUT THE FORM that there is a 20-word HS, 10-word JV, 10-word TEAM minimum in most fields. "What media..." only requires 10 words (5 for TEAM), and "did you use Electronic Media" has no minimum.

Texas Art Education Association			Division	Entry	ID
Type in the URL for allal Art Scholastic Event				123456 For Office Use Only	
Animation/Interactive/Functiongldentification Form (place JRF sticker here as needed) artwork videos HERE		2			
If entry is not of this type, leave	the 1.5	Animation / Inte	eractive / Function	ning Entry Video	URL:
Field blank.	School:	Anytown High School			
TAEA Membership #: 22.4 F.C	School District: Anytow				
All other entries, type in the		Artwork Size:	x	(x	3D)
his ARTWORK SIZE HERE led () a so w When printed out, this form may print on two pages; affix side		t ape a copy to al nside a sheet pro	tector.		
EX: 20 in. x 32 in. (add "x 24 in."	,				

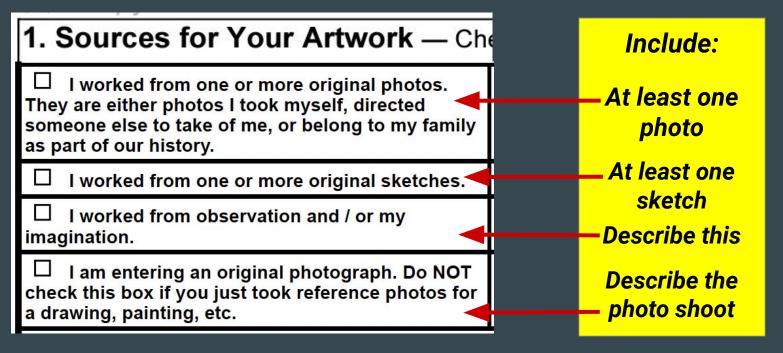
Size is INCHES, not PIXELS; use PRINTOUT size for photo/digital work.

check this box if you just took reference photos for

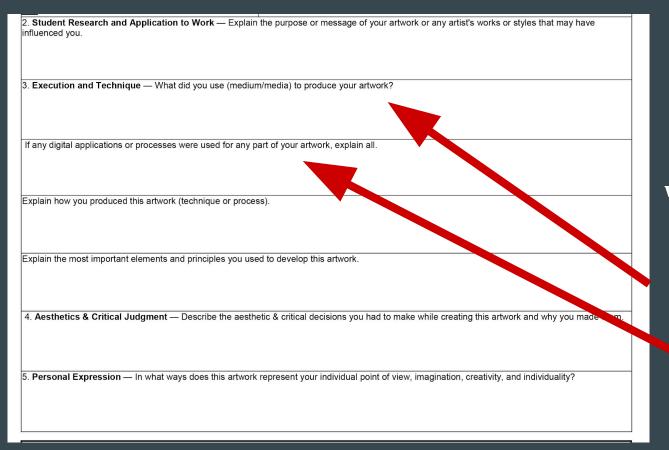
Check box for photo source(s); a text box will ask students to verify that they took the photo themselves.

they took the photo them.	Serves.			
☐ I worked from one or more original photos. They are either photos I took myself, directed someone else to take of me, or belong to my family as part of our history.	Who took the photo(s), when and where? Answer this question if you check box #1.			
Check box for sketch source(s)				
☐ I worked from one or more original sketches. ◢				
Check box for observation/imagination source(s)				
☐ I worked from observation and / or my imagination.				
Check this box for entries that are photographs				
☐ I am entering an original photograph. Do NOT				

Filling out the Online Intent Form (quick guide to sources needed in Reference PDF)



If you check a box, the reference to the right MUST be included in the Reference PDF. 1, 2, or all 3 of boxes 1-3 could be checked. Box 4 is only for entries that are printed photographs; if your photo is based on a sketch you drew, or an idea that came from your imagination, you could check those boxes and include those references; boxes 1 & 4 can't both be checked!



Answer questions just like always. A <u>word</u> minimum will be set for each field; teachers should help students learn how to elaborate when writing about their art in preparation for interviews.

This box (what media?): 10 words

This box (digital process?): no minimum

All others; 20 words HS, 10 JV, 10 TEAM

Teachers will certify all entries electronically once entries are completed and ALL UPLOADS CHECKED for accuracy. This electronic certification substitutes for the teacher signature.

that this artwork was produced under my direct supervision community. I have read and agree to uphold all rules, regulations,

hat I have examined it and its sources and found it to be acceptable for students, our school, and es, and the Code of Ethics of the TAEA Visual Arts Scholastic Event.

eacher / Sponsor's Signature Electronic Certification

Date

Certification Deadline: 11:59pm 8 days before event.

Questions & Reminders: Finish artwork early!!!

- If you need further explanation and/or training, please contact your Regional Director as soon as possible before your Regional Event.
- All parts of the Artwork Entry MUST be completed AND uploaded by 11:59 pm 8 days before your Regional Event. (4 parts for ALL levels)

It is recommended that you direct students to complete VASE artwork before the editing deadline if possible (15 days before the event) in order to have plenty of time to photograph and upload completed artwork images and other documentation.

Questions & Reminders: *NEW for 2024*

- Student Agreement & Artwork Release Forms no longer have the Artwork ID information on the top. They are available as early as September outside the Teacher Log-in. Teachers can print one, fill out the teacher portion, xerox copies, and send them home for signatures at any time. All students must sign (and parent if under 18) and return the form before the Upload/Certification deadline; they will be uploaded as part of the Online Entry for ALL LEVELS.
- The Regional Certification Form is no longer combined with the Teacher Check-In & Out Form. Both forms must be printed and filled out (Check-In/Out signed by the principal if teacher won't be present) by the Thursday prior to the event.
- Both forms will be turned in at Teacher Check-In for HS/JV.

Questions? Please contact either your Regional Director or the State Director of VASE for your VASE program level.

State Director: TEAM Tracey Hall team@taea.org

State Director: Junior VASE Larry West jrvase@taea.org

State Director: High School VASE Chris Cooper hsvase@taea.org