

Virtual Contingency Plan (Rules Addendum):

For VASE, Junior VASE, and TEAM: This Addendum outlines VASE Rules & Policies that can be modified in an emergency situation that requires moving In-person Events to Virtual Events.

- Artwork will be completed by students according to the published Rules & Policies of VASE, Junior VASE, and TEAM. Teachers will still be responsible for guaranteeing that any at-home artwork production follows VASE originality guidelines.
- Students, under direction of their teacher of record, will fill out *Online Student Intent and Artwork Identification Forms*. Regional Directors will receive training materials for this and other process changes from State Directors of VASE, and will in turn train their teachers, should the process be modified.
- Artwork images, as well as *Reference PDFs*, will be uploaded by teachers (according to Regional Director's training) so that they will be made available to Regional Jurors. Teachers will train & support students who must upload at home.
- Student Agreement & Artwork Release Forms will be completed and uploaded by teachers/students so that Regional Directors can access them.
- Completion of all parts of the student entry, as well as certifying the entry, will be the responsibility of the teacher, supported by Regional Director's training.
- Jurors will adjudicate all artwork on the Regional Event Day; the *Online Intent Form* and *Reference PDF* will take the place of the Interview portion of the entry's score.

For an emergency requiring the move to a Virtual Event, State Directors of VASE present the following Rules & Policies modifications:

- Because Regional Events will be online, no boxing/matting or mounting is required unless the artwork is a High School VASE entry selected as a State Qualifier.
- **Directions for boxing/preparing State Qualifying artworks:** All State Qualifying 2D artworks must be matted/mounted, copy of the top ID portion of the *Student Agreement & Artwork Release* affixed SECURELY to the back (and box if needed), then delivered to the High School VASE Regional Director within 2 weeks of the Regional Event. As per VASE Rules & Policies, a copy of the top ID portion of the *Student Agreement & Artwork Release* should be affixed SECURELY the box for identification purposes. The Regional Director will requalify these artworks. Directions for Regional Directors regarding the State Event and Gold Seal artworks will be given once the method of State Adjudication is determined.

DNA ratings will be determined at a Regional Event if any of the following is missing:

- **Artwork Image:** One view for flat works, 2-5 views submitted as a collage for 3-D works (taken and uploaded by teacher, according to directions from Regional Director). An older student may take the artwork photo if trained to do so by the teacher.
- **Reference PDF:** Artworks will have resources and notes compiled as a single PDF (4 images maximum per page) before submitting, as outlined in VASE Rules & Policies.
- **Online Student Intent and Artwork Identification Form:** Completed by student under teacher direction and submitted.
- **Student Agreement and Artwork Release Form:** Downloaded, signed by student & parent (under 18), then uploaded, as outlined in VASE Rules & Policies.

As always, State Qualifying Artworks MUST be kept by, or delivered to, the Regional Director, and will remain in the possession of TAEA and VASE until after the State Event, or the end of the Gold Seal exhibit if selected. **PRINTOUTS OF STATE QUALIFYING ARTWORKS ARE NOT ALLOWED; ORIGINAL ARTWORK MUST BE DELIVERED, OR FORFEIT ITS PLACE IN THE STATE EVENT.**